



LCSW Job Description

Job Title	Licensed Clinical Social Worker
Department	Behavioral Health
Reports to	Director of Clinical Services
Effective Date	04/08/2022

Position Summary

As a member of the Care Team, the LCSW will provide support and mental health services to patient population as requested or initiated by provider/patient. LCSW will provide community resources and coordinate referrals as indicated.

Principal Duties and Responsibilities*

1. Provide on demand integrated care consults to a diverse patient population in a fast-paced health center setting in collaboration with medical care team. Population can include pediatrics, family practice, geriatrics and/or prenatal patients. Consults provided from a biopsychosocial-spiritual framework. Services include screenings, support, brief interventions, and referrals as deemed appropriate.
2. Provide psychoeducational information as appropriate for patients and/or family members or accompanying caregivers
3. Provide traditional counseling services and support to patients and family members.
4. Develop and maintain familiarity with related psychopharmacology
5. Collaborate alongside behavioral health team to ensure holistic health care and support of medical team.
6. Provide training to staff as needed
7. Remain current and knowledgeable about local and regional resources for mental health and substance abuse treatment, developing collaborative relationships where possible
8. Participate in outreach educational activities in the community as needed
9. Maintain a regular schedule at assigned clinic in collaboration with treatment team
10. Participate in quality improvement projects as assigned
11. Participate in all meetings and trainings as assigned

Compliance and documentation

1. Thoroughly, accurately, and promptly document all service rendered in the electronic medical record for every patient.
2. Be knowledgeable of and in compliance with CLIA, OSHA, HIPAA and JCAHO regulations for safety, infection control, equipment operation, confidentiality, and other applicable areas (e.g., patient identification and standard precautions).
3. Participate in proficiency testing as required by NHC or departmental policy to ensure that proper standards of care are being maintained.

Required Skills or Abilities*

1. Able to work as a member of a multidisciplinary care team
2. Good physical stamina and an ability to be standing most of the day.
3. Good interpersonal skills are a necessity, including an ability to work well with the variety of ages, cultures, and temperaments represented among NHC staff and patients, treating others with kindness and professionalism in all they do.
4. Commitment to demonstrating personal integrity through punctuality, honesty, an ability to follow instructions, proper attention to detail in all work matters, and a willingness learn from others.
5. An ability to work independently, take initiative, and set priorities in accordance with the needs and mission of the clinic.
6. Flexibility to adapt to changing or stressful conditions, including unanticipated changes to working schedules or locations.
7. Adequate written and verbal communication skills for communicating coherently and professionally with patients and co-workers.
8. Conscientious of departmental and organizational policies and procedures, and able to embrace and personify the mission of NHC.



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Required Knowledge, Experience, or Licensure/Registration

- Master's Degree in Licensed Clinical Social Work
- Current LCSW North Carolina licensure
- Current CPR Certification
- HIPPA Compliance
- Bilingual ability preferred
- Experience in integrated care setting preferred

*To comply with the Americans with Disabilities Act of 1990 (ADA), which prohibits discrimination against qualified individuals on the basis of disability, it is necessary to specify the physical, mental, and environmental conditions of the essential duties of the job.

Acknowledgment

I have read and understand my job description, and I have discussed my job requirements and responsibilities with my supervisor.

Employee Name _____

Employee Signature and Date _____

Supervisor Name _____

Supervisor Signature and Date _____