
Job Title	RN Care Manager
Department	Care Manager
Reports to	Director of Clinical Services
Effective Date	08/24/2021

Position Summary

The RN Care Manager addresses the needs of the population served by assessing, planning, implementing, coordinating, monitoring, and evaluating the options and services required. The Care Manager works to promote quality, cost-effective health outcomes based on the patient's needs.

Primary Duties and Responsibilities:

1. Assesses patients using Health Risk Screening tool.
2. Provides care management to patients based on risk level.
3. Works with the care team to connect patients to needed referrals, resources, or education.
4. Works with patients and care team to address wholistic needs and reduce barriers in care and understanding of the health care system.

Required Skills or Abilities*

1. Ability to work within the clinical team to collaborate and deliver excellent patient care.
2. Ability to take initiative and follow through on the entire Care Management process for each patient.
3. Must have strong understanding of case management and the ability to navigate resources within the community.
4. Possesses knowledge to make a patient centered care plan that is sensitive to the individual needs of the patient.
5. Conscientious of departmental and organizational policies and procedures, and able to embrace and personify the mission of the NHC.

Required Knowledge, Experience, or Licensure/Registration

1. Bachelor's Degree from an accredited School of Nursing with an unrestricted license to practice nursing in NC.
2. Minimum of 5 years of nursing experience in an ambulatory or acute care setting, home health, or public health.
3. Excellent verbal communication, organizational, problem solving, and critical thinking skills.
4. Experience with an electronic medical record.

Exempt Status	Non-Exempt Status
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*To comply with the Americans with Disabilities Act of 1990 (ADA), which prohibits discrimination against qualified individuals on the basis of disability, it is necessary to specify the physical, mental and environmental conditions of the essential duties of the job.

Acknowledgment

I have read and understand my job description, and I have discussed my job requirements and responsibilities with my supervisor.



Employee Name

Employee Signature and Date

Supervisor Name

Supervisor Signature and Date
